

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Joint Extra Care Housing Management Board**
held on Tuesday, 7th September, 2010 at Room 5 - Wyvern House, The
Drumber, Winsford, CW7 1AH

PRESENT

Councillor R Domleo (Chairman)
Councillor B Dowding (Vice-Chairman)

Councillors L Ford and P Mason

OFFICERS

Chris Chapman, Borough Solicitor, Cheshire East Council
Lynn Glendenning, Extra Care Housing Project Manager, Cheshire East Council
Lucia Scally, Manager of Strategic Commissioning, Cheshire East Council
Dominic Oakeshott, People Finance Lead, Cheshire East Council
Mick Howarth, Head of Older People & Physical Disabilities, Cheshire West and Chester Council

9 APOLOGIES FOR ABSENCE

Apologies were received from Councillor H Manley.

10 DECLARATIONS OF INTEREST

No declarations of interest were made.

11 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public present.

12 MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the minutes of the meeting held on 15 June 2010 be approved as a correct record.

13 SUBMISSION TO HOMES & COMMUNITIES AGENCY

Consideration was given to a report on the progress of the Councils' submission on the Extra Care Housing Round 5 bid to the Homes & Communities Agency (HCA).

The Project Director and officer from both Councils had been in active discussions with the HCA in response to their request for additional

information in advance of the resubmission of a final Outline Business Case. Further information regarding development works, planning strategy and financial modelling had been sent to the HCA on 10 June 2010. The HCA has also requested information on benchmarking of costs against the Round 3 scheme. This information had been sent on 19 August and to date no response had been received. The Project Plan had been amended to cover the delays in resubmission and at present there was no impact on the date of Financial Close.

RESOLVED:

That the report be noted.

14 RESOURCE NEEDS FOR ROUND 5

Consideration was given to a report on the likely resource implications should the Round Extra Care Housing bid receive approval.

To ensure that the Bid was successful the necessary resources need to be in place to take the project forward. To help with this a project plan had been developed which showed the staffing resources that would be required by both Councils to implement the tender process for the PFI project. The time indicated in the plan was inclusive of work that would be delivered by advisors. The time shown for Cheshire West and Chester was indicative. As Cheshire East was leading the project, Cheshire West and Chester could agree the level involvement that they felt was appropriate.

The HCA would give 12 weeks notice of the meeting with the HM Treasury Group to discuss the bid. Once this date was established it was the intention to commence procurement of advisors so that they would be in place for the Project Review Group meeting.

RESOLVED:

- 1 That the resource implications be noted.
- 2 That the procurement of financial, legal and technical advisors, on receipt from the HCA of the date that the Councils and Treasury Project Review Group will meet to discuss the submission, be approved. This is prior to an offer being made to the Councils by the Treasury or the respective Councils consideration of the affordability of the project and acceptance of an offer if it is made.

15 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That the press and public be excluded from the meeting during consideration of the following item pursuant to Section 100(A) of the Local

Government Act 1972 on the grounds that they involved the disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and public interest would not be served in publishing this information.

16 EXTRA CARE HOUSING CATERING SERVICES

Consideration was given to a report outlining the current position regarding the Catering Services within the current Extra Care Housing Schemes.

RESOLVED:

- 1 That the report be noted.
- 2 That Procurement Officers be encouraged to engage with social enterprise providers in the procurement process.

The meeting commenced at 4.15 pm and concluded at 5.00 pm

Councillor R M Domleo (Chairman)